

IDA 607

November 2, 2018

DEANS

VICE DEAN, ACADEMIC AFFAIRS–SCHOOL OF MEDICINE

RE: Redlegation of Authority - Senate Faculty Merits and Promotions

Authority for academic personnel actions was delegated to the Provost and Executive Vice Chancellor by the Chancellor in delegation of authority [IDA 517](#), dated June 19, 2012. I am redelegating part of that authority to you, as specified below.

Effective with the 2018-2019 academic review cycle, I am redelegating to Deans and the Vice Dean, Academic Affairs–School of Medicine authority for the following merit actions for Senate faculty in their schools:

1. **Assistant Professors:** Assistant Professors; Assistant Professors In Residence; Assistant Professors of Clinical __; and Lecturers with Potential for Security of Employment (LPSOE, working title Assistant Teaching Professor):
 - All normal merit actions proposed by the department.
 - Normal merit is defined by department proposed action.
2. **Associate Professors:** Associate Professors; Associate Professors In Residence; Associate Professors of Clinical __; and Lecturers with Security of Employment (LSOE, working title Associate Teaching Professor):
 - Step I to II; and
 - Step II to III (if previous was not delegated).You may make a final decision against a dean delegated merit and approve as a dean delegated No Change.
3. **Professors:** Professors; Professors In Residence; Professors Clinical __; Senior Lecturers with Security of Employment (Sr LSOE, working title Teaching Professor):
 - Step I to II;
 - Step II to III;
 - Step IV to V;
 - Step VI to VII;
 - Step VII to VIII (if previous was not delegated);



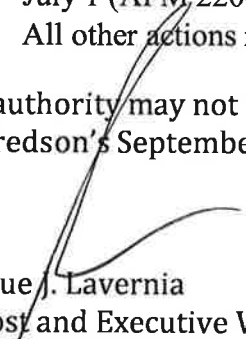
- Step VIII to IX (if previous was not delegated).
You may make a final decision against a dean delegated merit and approve as a dean delegated No Change.

All actions you approve must be consistent with current systemwide and campus policies and must be reported to Academic Personnel for information at the time the action is taken. The Office of Academic Personnel will serve as office of record for delegated merit files.

Authority for the following remains in my office:

- Merit review with midcareer appraisals (MCA), or MCA only.
- Merit review at the Assistant Professors, Assistant Professors In Residence, Assistant Professors of Clinical ____, and Lecturer with Potential for Security of Employment in which there is disagreement between previous levels of review (i.e. department, chair and dean do not concur).
- All promotions.
- Reappointment only.
- Non-reappointments.
- All cases recommending accelerations.
- All cases recommending consecutive No Change (not including consecutive accelerated merits).
- Merit increases to overlapping steps (Associate Professor, Steps III to IV and IV to V; Professor Step III to IV).
- Advancements to Professor, Step VI and Above-Scale.
- Above-Scale merits.
- Five Year Reviews.
- Career Equity Reviews.
- Retroactive merit increases and any merit increase having an effective date other than July 1 (APM 220-17-D and 610-9).
- All other actions not specifically included above.

This authority may not be further redelegated and supersedes Executive Vice Chancellor Gottfredson's September 22, 2003, delegation of authority, IDA 372, on the same topic.


Enrique J. Lavernia
Provost and Executive Vice Chancellor

cc: Assistant Vice Chancellor–Academic Personnel
Assistant Vice Chancellor–Accounting and Fiscal Services
Office of Campus Counsel
Director–Internal Audit
Manager–Administrative Policies